

## College Notice

### College ERP Software\_SIS Login

- Mandatory Login:** It is mandatory for every student to log in to the College ERP Software (SIS) after confirming admission at SSGMCE, Shegaon.
- Accessing the ERP:** Use the following link to access the College ERP Software (SIS): <https://sis.ssgmce.ac.in/dev/public/login> (Compatible browsers: Google Chrome, Microsoft Edge, Firefox)
- Login Credentials:**
  - **Username:** Student ID (six digits) (Printed on the college fee receipt)
  - **Password:** 123456 (Change this password after first login)
- Password Reset:** Students can reset their password with the assistance of any teacher at SSGMCE, Shegaon.
- Personal Information Submission:** Navigate to the "My Information" menu to submit your personal, parental, address, and qualification details accurately.
- Photo and Signature Upload:**
  - a. Upload a clear front-facing photograph where both ears are visible.
  - b. Upload your signature in the appropriate size and format.
  - c. **Valid Image Formats:** JPG, GIF, PNG
  - d. **Image Size:** 35KB to 150KB
  - e. **Note:** Do not upload irrelevant photographs taken/available with a mobile phone.
- Document Submission:** Ensure all information is correctly filled out and all required documents are uploaded in the proper format and size, as this information will be printed on your college identity card.
- Issue of Identity Card:** After filling all the above information, the identity card will be issued. The College ID Card is issued only once during your course of study. **Collect ID card from Administrative Office during Second Week of September 2024.** Preserve it carefully and carry it while on campus. In case of loss, a new ID will be issued after paying a fee of Rs.100/-
- Login Issues:** If you encounter any issues with logging in, write email to [spmankar@ssgmce.ac.in](mailto:spmankar@ssgmce.ac.in)

**Principal**