



Shri Gajanan Shikshan Sanstha's
SHRI SANT GAJANAN MAHARAJ COLLEGE OF ENGINEERING
SHEGAON – 444203, DIST. BULDHANA (MAHARASHTRA STATE),
INDIA

"Recognized by A.I.C.T.E., New Delhi" Affiliated to Sant Gadge Baba Amravati University, Amravati
"Approved by the D.T.E., M.S. Mumbai"

Ph : +918669638081/82
Website- www.ssgmce.ac.in

Email. principal@ssgmce.ac.in,
registrar@ssgmce.ac.in

5.1: Student Support

CONTENT

5.1.4

Mechanisms for submission of
online/offline students' grievances



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5.1.4: Mechanisms for submission of online/offline students' grievances

Aim

The Institute aims to prevent unfair practices and provide mechanisms for a grievance redressal system through both online and offline modes. The Grievance Redressal System serves as a mechanism to receive and address complaints and grievances reported by students, their parents, employees, and others within our institute.

Grievance Redressal System

The Grievance Redressal Committee (GRC) is tasked with addressing a wide range of issues to ensure fairness within the institution. These include complaints from all students, Parents and staff. The committee deals with matters related to fees, scholarship issues, and other grievances related to academic and non-academic matters. Its primary objective is to provide a mechanism for students, parents, staff, and other stakeholders to seek redressal for their grievances.

Complaint Submission Procedure

The aggrieved student/person can either complete the Grievance form online, along with any necessary documents, accessible through the website link, or submit it directly to the office of the Principal. This action initiates the process of presenting the matter to the committee for further resolution.

Online Grievance System: <https://www.ssgmce.ac.in/index.php>

Offline grievance submission: written complaint to the Principal



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Grievance Form available on website




PRINCIPAL
Shri Sant Gajanan Maharaj
College of Engineering, Shegaon.

Office Circular-Submission of Grievances

Date: 23rd March 2023

It is notified for information to all the Stakeholders i.e. Students, Faculty Members, Supporting Staff, Parents that the link for submission of grievances is now available on college website www.ssgmce.ac.in where stakeholder can submit the grievances (if any) through online mode.

Process: Open the college website www.ssgmce.ac.in and click on the **Grievance Form on home page** and submit grievances (if any) in Minimum 100 words and if anyone has to attach any relevant document in connection with the grievance upload it.

Note: If someone has to submit the grievances by offline mode, submit the Grievance application along with the relevant document in connection with the grievance (if any) and sent/submit it to Principal, SSGMCE, Shegaon, Dist: Buldhana Pin: 444,203 by Post/Courier or by hand.


Principal

Copy to: All Dean's/ HOD's/Section Head/In-charges, All Faculty, Supporting Staff and Students, All Departmental Notice Board for information and circulation