



Shri Gajanan Shikshan Sanstha's
**SHRI SANT GAJANAN MAHARAJ COLLEGE OF ENGINEERING
SHEGAON - 444203, DIST. BULDANA (MAHARASHTRA STATE), INDIA**

"Recognized by A.I.C.T.E., New Delhi" Affiliated to Sant Gadge Baba Amravati University, Amravati
"Approved by the D.T.E., M.S. Mumbai", Institution Accredited by N.A.A.C. (UGC) Bangalore

Ph : +918669638081/82
Fax : 091-7265-252346

Email.principal@ssgmce.ac.in, register@ssgmce.ac.in
Website- www.ssgmce.org

Ref.No.GMCE/IQAC/2018

Date: 6/09/2018

To,
All Authorities and Members,
IQAC, SSGMCE,
Shegaon-444203

Sub: Meeting Notice.


Respected Sir,

All Authorities and Members of the IQAC are hereby informed that the meeting of the IQAC is convened on 13/09/2018 at 11.00 a.m. in the meeting hall of the college for consideration and decision on the following items.

Everyone is requested to attend the meeting.

The Agenda of the meeting is given below:

- Item No. 1 :Review of previous meeting minutes
Item No. 2: Preparation of upcoming Industry Institute Meet
Item No. 3 :Discussion on Conducting Community Development Programs
Item No.4 :Offering Foreign Language courses
Item No.5 : Any other items with the permission of the Chair.


Dr. A.U. Jawadekar
IQAC Coordinator),

- | | |
|----------------|-----------------|
| 1. Principal | Dr.S.B.Somani |
| 2. Dean, Exams | Prof. V.M.Umale |
| 3. HOD, ASH | Dr.N.A.Patil |
| 4. HOD, ELPO | Dr.S.R.Paraskar |
| 5. HOD, MECH | Dr.S.P.Trikal |
| 6. HOD, CSE | Dr.N.M.Kandoi |
| 7. HOD, IT | Mr.A.S.Manekar |
| 8. HOD, EXTC | Dr.G.S.Gawande |
| 9. HOD, MBA | Dr. H. M. Jha |
| 10. Registrar | Prof.A.V.Patil |



Shri Gajanan Shikshan Sanstha's
SHRI SANT GAJANAN MAHARAJ COLLEGE OF ENGINEERING
SHEGAON - 444203, DIST. BULDANA (MAHARASHTRA STATE), INDIA

"Recognized by A.I.C.T.E., New Delhi" Affiliated to Sant Gadge Baba Amravati University, Amravati
"Approved by the D.T.E., M.S. Mumbai", Institution Accredited by N.A.A.C. (UGC) Bangalore

Ph : +918669638081/82
Fax : 091-7265-252346

Email: principal@ssgmce.ac.in, register@ssgmce.ac.in
Website- www.ssgmce.org

Minutes of the meeting of IQAC

Date: 14/09/2018

As per the meeting notice of the IQAC dated 06-09-2018, the meeting of the IQAC was held on 13/09/2018 at 11.00 a.m. in the meeting hall of the college.

The following Authorities and Members of the IQAC were present for the meeting.

1. Principal	Dr.S.B.Somani	
2. Dean, Exams	Prof. V.M.Umale	
3. HOD, ASH	Dr.N.A.Patil	
4. HOD, ELPO	Dr.S.R.Paraskar	
5. HOD, MECH	Dr.S.P.Trikal	
6. HOD, CSE	Dr.N.M.Kandoi	
7. HOD, IT	Mr A.S.Manekar	
8. HOD, EXTC	Dr.G.S.Gawande	
9. Registrar	Prof.A.V.Patil	
10 IQAC Coordinator	Dr.A.U.Jawadekar	

The meeting was held as per the agenda.

Item No 1 : Review of previous meeting minutes

Resolution No 1: The minutes of the previous meeting held on 25/06/2018 were reviewed and approved by all the members.

Item No. 2 :Preparation of upcoming Industry Institute Meet

Resolution No.2:The Principal emphasised that the primary objective of the Industry Institute Meet is to facilitate meaningful interactions and collaboration between academia (educational institutions) and industry (corporate organisations). The IQAC coordinator further added that such meets are necessary to foster partnerships and collaborations between industry and academic institutions, bridging the gap between theoretical knowledge and real-world applications. The Principal suggested establishing an organising committee comprising faculty members and staff to oversee the planning and execution of the event.

Item No. 3 :Conducting Community Development Programs

Resolution No.3: The IQAC coordinator emphasised the importance of community engagement and the institution's dedication to social responsibility and also reviewed the outcomes and impact of previous community development programs conducted by the institution, reflecting on the lessons learned and areas for improvement. In line with this, the Principal instructed all Heads of Departments to generate ideas and evaluate various initiatives that can effectively address the specific needs and



Shri Gajanan Shikshan Sanstha's
SHRI SANT GAJANAN MAHARAJ COLLEGE OF ENGINEERING
SHEGAON - 444203, DIST. BULDANA (MAHARASHTRA STATE), INDIA

"Recognized by A.I.C.T.E., New Delhi" Affiliated to Sant Gadge Baba Amravati University, Amravati
"Approved by the D.T.E., M.S. Mumbai", Institution Accredited by N.A.A.C. (UGC) Bangalore

Ph : +918669638081/82
Fax : 091-7265-252346

Email: principal@ssgmce.ac.in, register@ssgmce.ac.in
Website- www.ssgmce.org

priorities of the community. To ensure a structured approach to implementation, the Principal requested the development of a comprehensive implementation plan for each community development program. Additionally, the Principal assigned the Community Development Program (CDP) Coordinator the responsibility of developing a detailed action plan, which would serve as a roadmap for executing the initiatives effectively and efficiently.


Item No. 4 :Offering Foreign Language courses.

Resolution No.4: The Principal emphasised the significance of offering foreign language education to enhance students' skills and global perspectives. The IQAC coordinator further emphasised the potential benefits, such as improving communication skills, cultural understanding, and employability. Following the discussion, the Head of the ASH department explored different foreign language options that could be offered to students, considering the relevance and popularity of languages. In this regard, some members recommended the inclusion of the German language as a potential option. Acknowledging the recommendations, the Principal assigned the task of organising the foreign language courses to the ASH department.


Item No. 5:Any other items with the permission of the Chair

No Item.

The meeting concluded with vote of thanks.


Dr.A.U.Jawadekar
(IQAC Coordinator)




Dr.S.B.Somani
(Principal)

PRINCIPAL
Shri Sant Gajanan Maharaj
College of Engineering, Shegaon.




Shri Gajanan Shikshan Sanstha's
SHRI SANT GAJANAN MAHARAJ COLLEGE OF ENGINEERING
SHEGAON - 444203, DIST. BULDANA (MAHARASHTRA STATE), INDIA

"Recognized by A.I.C.T.E., New Delhi" Affiliated to Sant Gadge Baba Amravati University, Amravati
"Approved by the D.T.E., M.S. Mumbai", Institution Accredited by N.A.A.C. (UGC) Bangalore


Ph : +918669638081/82
Fax : 091-7265-252346

Email: principal@ssgmce.ac.in, register@ssgmce.ac.in
Website- www.ssgmce.org

Meeting	Actionable Points	Action Taken
Item No.1	Confirmation and approval of the minutes from the previous IQAC meeting dated 25/06/2018	The draft copy of the minutes of the previous meeting was circulated to all IQAC members.
Item No.2	Preparation of upcoming Industry Institute Meet	The Principal effectively defined the roles and responsibilities of each committee member, ensuring seamless coordination. A coordinator was appointed to oversee the smooth conduct of the event. Each department took the initiative to identify potential guest speakers from the industry who could deliver keynote addresses or actively participate in panel discussions. A comprehensive schedule was meticulously crafted for the Industry Institute Meet, allocating time slots for various sessions, networking breaks, and lunch. The coordinator efficiently coordinated with the invited speakers and industry participants to finalise their session timings, ensuring an organised and engaging event. The successful execution of the meet on January 19 and 20, 2019 offered invaluable opportunities for students to showcase their projects, research, and innovative ideas to esteemed industry representatives.
Item No.3	Conducting Community Development Programs	Each department identified the objectives, target beneficiaries, and expected outcomes of the selected community development programs. The Community Development Program (CDP) Coordinator, recognising the significance of a well-structured approach, developed a detailed action plan. This plan played a crucial role in ensuring the smooth and effective conduct of the programs.
Item No.4	Organization of Foreign language courses	The Principal appointed a faculty member from the ASH department as the organiser for the foreign language course. The faculty coordinator, identified the specific student groups that would benefit from the foreign language classes and also assessed the availability of qualified instructors to deliver the course. As a result, 45 participants registered for the foreign language course. These participants actively engaged in the classes and successfully completed the course. In recognition of their achievements, they were awarded certificates for their successful completion of the course.


Dr.A.U.Jawadekar
(IQAC Coordinator)




Dr.S.B.Somani
(Principal)

PRINCIPAL

Shri Sant Gajanan Maharaj
College of Engineering, Shegaon.

Copy forwarded to all HODs/Deans for their immediate implementation, if