



Shri Gajanan Shikshan Sanstha's
SHRI SANT GAJANAN MAHARAJ COLLEGE OF ENGINEERING
SHEGAON - 444203, DIST. BULDANA (MAHARASHTRA STATE), INDIA

"Recognized by A.I.C.T.E., New Delhi" Affiliated to Sant Gadge Baba Amravati University, Amravati
"Approved by the D.T.E., M.S. Mumbai", Institution Accredited by N.A.A.C. (UGC) Bangalore

Ph : +918669638081/82
Fax : 091-7265-252346

Email.principal@ssgmce.ac.in, register@ssgmce.ac.in
Website- www.ssgmce.org

Ref.No.GMCE/IQAC/2018

Date: 21/06/2018

To,
All Authorities and Members
IQAC, SSGMCE,
Shegaon-444203.

Sub: Meeting Notice.

Respected Sir,

All Authorities and Members of the IQAC are hereby informed that the meeting of the IQAC is convened on 25/06/2018 at 11.00 a.m. in the meeting hall of the college for consideration and decision on the following items.

Everyone is requested to attend the meeting.

The Agenda of the meeting is given below:

Item No. 1 :Review of previous meeting minutes

Item No. 2: To approve the Academic Calendar and Planner for the academic year-2018-19


Item No. 3 :Discussion on Outcomes of IQAC 2017-18

Item No.4 :IQAC Action Plan 2018-19 for the Institute.

Item No.5:Conduction of first year student induction program

Item No.6: Submission of NBA Pre-Qualifier

Item No.7 :Any other items with the permission of the Chair.


Dr.A.U. Jawadekar
IQAC Coordinator),

- | | |
|----------------|-----------------|
| 1. Principal | Dr.S.B.Somani |
| 2. Dean, Exams | Prof. V.M.Umale |
| 3. HOD, ASH | Dr.N.A.Patil |
| 4. HOD, ELPO | Dr.S.R.Paraskar |
| 5. HOD, MECH | Dr.S.P.Trikal |
| 6. HOD, CSE | Dr.N.M.Kandoi |
| 7. HOD, IT | Mr.A.S.Manekar |
| 8. HOD, EXTC | Dr.G.S.Gawande |
| 9. HOD, MBA | Dr. H. M. Jha |
| 10. Registrar | Prof.A.V.Patil |



Shri Gajanan Shikshan Sanstha's
SHRI SANT GAJANAN MAHARAJ COLLEGE OF ENGINEERING
SHEGAON - 444203, DIST. BULDANA (MAHARASHTRA STATE), INDIA

"Recognized by A.I.C.T.E., New Delhi" Affiliated to Sant Gadge Baba Amravati University, Amravati
"Approved by the D.T.E., M.S. Mumbai", Institution Accredited by N.A.A.C. (UGC) Bangalore

Ph : +918669638081/82
Fax : 091-7265-252346

Email: principal@ssgmce.ac.in, register@ssgmce.ac.in
Website- www.ssgmce.org

Minutes of the meeting of IQAC

26/06/2018

As per the meeting notice of the IQAC dated 21-06-2018, the meeting of the IQAC was held on 25/06/2018 at 11.00 a.m. in the meeting hall of the college.

The following Authorities and Members of the IQAC were present for the meeting.

- | | |
|----------------------|------------------|
| 1. Principal | Dr.S.B.Somani |
| 2. Dean, Academics | Dr.A.U.Jawadekar |
| 3. Dean, Exams | Prof. V.M.Umale |
| 4. HOD, ASH | Dr.N.A.Patil |
| 5. HOD, ELPO | Dr.S.R.Paraskar |
| 6. HOD, MECH | Dr.S.P.Trikal |
| 7. HOD, CSE | Dr.N.M.Kandoi |
| 8. HOD, IT | Mr.A.S.Manekar |
| 9. HOD, EXTC | Dr.G.S.Gawande |
| 10. Registrar | Prof.A.V.Patil |
| 11. IQAC Coordinator | Dr A.U.Jawadekar |
| 12. HOD, MBA | |

The meeting was held as per the agenda.

Item No 1 : Review of previous meeting minutes

Resolution No 1: The minutes of the previous meeting held on 13/03/2018 were reviewed and approved without any modifications.

Item No. 2 : To approve the Academic Calendar and Planner for the academic year 2018-19

Resolution No.2: The IQAC Coordinator presented copies of the proposed academic calendar and planner for the academic year 2018-19 to the authorities and members for review. A thorough discussion took place regarding the academic calendar. Members expressed their views on the distribution of teaching days and ensuring an adequate number of teaching days per semester. After considering the suggestions and discussing the implications, all members unanimously approved the proposal to follow the academic calendar of Sant Gadge Baba Amravati University, Amravati, for the academic year 2018-19.

Item No. 3 : Discussion on Outcomes of IQAC 2017-18.

Resolution No.3: The IQAC Coordinator initiated the preparation of a comprehensive report highlighting the outcomes and achievements of IQAC initiatives for the academic year 2017-18. The report covers various quality improvement activities,



Shri Gajanan Shikshan Sanstha's
**SHRI SANT GAJANAN MAHARAJ COLLEGE OF ENGINEERING
SHEGAON – 444203, DIST. BULDANA (MAHARASHTRA STATE), INDIA**

"Recognized by A.I.C.T.E., New Delhi" Affiliated to Sant Gadge Baba Amravati University, Amravati
"Approved by the D.T.E., M.S. Mumbai", Institution Accredited by N.A.A.C. (UGC) Bangalore

Ph : +918669638081/82
Fax : 091-7265-252346

Email: principal@ssgmce.ac.in, register@ssgmce.ac.in
Website- www.ssgmce.org

initiatives, and their impact on the overall academic and administrative processes. The members engaged in a detailed discussion to validate the reported outcomes and achievements, providing additional insights and recommendations. The Principal provided valuable insights and suggestions for further improving the effectiveness of IQAC initiatives.

Item No. 4 : Discussion on IQAC Action Plan 2018-19 for the Institute.

Resolution No.4: The IQAC Coordinator prepared the IQAC Action Plan for the academic year 2018-19, considering the institution's vision, mission, and quality enhancement goals. The draft of the IQAC Action Plan was shared with IQAC members. The members provided their insights and recommendations. After addressing any concerns and considering the suggestions, the action plan was approved by the Principal and members.

Item No. 5: Conduction of first year student induction program

Resolution No.5: The Head of the ASH Department proposed organising an induction programme for the first-year BE engineering students, aiming to welcome and familiarise them with our educational institution. The Principal added that the programme should provide essential information and introduce students to the campus facilities, faculty, and peers, creating a conducive environment for their academic and personal growth. Additionally, the Principal suggested appointing a coordinator to ensure the smooth conduct of the programme. All members unanimously approved the proposal.

Item No. 6: Submission of NBA Pre-Qualifier

Resolution No.6: The Head of the ASH Department proposed organising an induction programme for the first-year BE engineering students, aiming to welcome and familiarise them with our educational institution. The Principal added that the programme should provide essential information and introduce students to the campus facilities, faculty, and peers, creating a conducive environment for their academic and personal growth. Additionally, the Principal suggested appointing a coordinator to ensure the smooth conduct of the programme. All members unanimously approved the proposal.



Shri Gajanan Shikshan Sanstha's

**SHRI SANT GAJANAN MAHARAJ COLLEGE OF ENGINEERING
SHEGAON - 444203, DIST. BULDANA (MAHARASHTRA STATE), INDIA**

"Recognized by A.I.C.T.E., New Delhi" Affiliated to Sant Gadge Baba Amravati University, Amravati

"Approved by the D.T.E., M.S. Mumbai", Institution Accredited by N.A.A.C. (UGC) Bangalore

Ph : +918669638081/82

Fax : 091-7265-252346


Email: principal@ssgmce.ac.in, register@ssgmce.ac.in


Website- www.ssgmce.org

Item No. 7: Any other items with the permission of the Chair

No Item

.The meeting concluded with vote of thanks.


Dr.A.U.Jawadekar
(IQAC Coordinator)


Dr S.B.Somani
(Principal)
PRINCIPAL
Shri Sant Gajanan Maharaj
College of Engineering, Shegaon.





Shri Gajanan Shikshan Sanstha's
SHRI SANT GAJANAN MAHARAJ COLLEGE OF ENGINEERING
SHEGAON – 444203, DIST. BULDANA (MAHARASHTRA STATE), INDIA

"Recognized by A.I.C.T.E., New Delhi" Affiliated to Sant Gadge Baba Amravati University, Amravati
"Approved by the D.T.E., M.S. Mumbai", Institution Accredited by N.A.A.C. (UGC) Bangalore

Ph : +918669638081/82
Fax : 091-7265-252346

Email: principal@ssgmce.ac.in, register@ssgmce.ac.in
Website- www.ssgmce.org

Actions taken on the decision taken by the IQAC at its meeting held on June 25, 2018

Meeting on	Actionable Points	Action Taken
Item No.1	To confirm the minutes of meeting dated 13/03/2018	The draft copy of the minutes of the previous meeting was circulated to all IQAC members.
Item No.2	To approve the Academic Calendar and Planner for the academic year 2018-19	The IQAC Coordinator documented the approved academic calendar and planner, ensuring it is readily available for reference and dissemination among faculty, staff, and students. It was uploaded to the college's official website and shared via relevant communication channels.
Item No.3	Discussion on Outcomes of IQAC 2017-178	The IQAC Coordinator documented the validated outcomes and achievements of IQAC 2017-18, ensuring they are readily available for future reference and reporting purposes. The report was also shared with IQAC members including faculty and staff, for their review.
Item No.4	Discussion on IQAC Action Plan 2018-19 for the Institute.	The IQAC Coordinator documented the approved IQAC Action Plan, ensuring it is readily available for implementation. The plan, which guides the execution of various quality enhancement initiatives throughout the academic year, was circulated to all faculty and staff.
Item No.5	Conduction of first year student induction program	The Principal appointed a program coordinator from the ASH department to ensure the smooth conduct of the program. The conduction dates of the program were August 2–August 4, 2018. The program commenced with an orientation session, where university officials and faculty welcomed the students. They were provided with an overview of the institution's history, values, academic policies, and campus safety guidelines. Guided tours were organised to familiarise students with various campus facilities, including libraries, laboratories, sports complexes, and student centres. Faculty members from different departments introduced themselves and provided an overview of the courses offered. Students had the opportunity to ask questions and clarify academic-related doubts.
Item No.6	Submission of NBA Pre-Qualifier	The Principal assigned specific responsibilities to relevant departments for gathering and compiling the required information for the NBA Pre-Qualifier



Shri Gajanan Shikshan Sanstha's

**SHRI SANT GAJANAN MAHARAJ COLLEGE OF ENGINEERING
SHEGAON - 444203, DIST. BULDANA (MAHARASHTRA STATE), INDIA**

"Recognized by A.I.C.T.E., New Delhi" Affiliated to Sant Gadge Baba Amravati University, Amravati

"Approved by the D.T.E., M.S. Mumbai", Institution Accredited by N.A.A.C. (UGC) Bangalore


Ph : +918669638081/82


Fax : 091-7265-252346

Email: principal@ssgmce.ac.in, register@ssgmce.ac.in

Website- www.ssgmce.org

		submission. Each department was held accountable for providing accurate data and documentation related to their respective programs. The IQAC coordinator set clear deadlines for each task to ensure timely completion. These deadlines were communicated to the respective departments, faculty members, and staff involved in the preparation of the Pre-Qualifier document. The departments worked diligently to collect all necessary information and documentation required for the Pre-Qualifier submission. On June 29, 2018, the completed NBA Pre-Qualifier submissions for the four engineering programs and one for the MBA program were submitted on the NBA portal within the designated timeframe.
--	--	---


Dr.A.U. Jawadekar
(IQAC Coordinator)


Dr. S.B. Somani
(Principal)

Copy forwarded to all HODs/Deans for their immediate implementation, if any.

PRINCIPAL
Shri Sant Gajanan Maharaj
College of Engineering, Shegaon.

