



Shri Gajanan Shikshan Sanstha's
SHRI SANT GAJANAN MAHARAJ COLLEGE OF ENGINEERING
SHEGAON - 444203, DIST. BULDANA (MAHARASHTRA STATE), INDIA

"Recognized by A.I.C.T.E., New Delhi" Affiliated to Sant Gadge Baba Amravati University, Amravati
"Approved by the D.T.E., M.S. Mumbai", Institution Accredited by N.A.A.C. (UGC) Bangalore

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Fax : 091-7265-252346

Email: principal@ssgmce.ac.in, register@ssgmce.ac.in
Website- www.ssgmce.org

Ref.No.GMCE/IQAC/2016

Date: 16/09/2017

To,
All Authorities and Members
IQAC, SSGMCE,
Shegaon-444203

Sub: Meeting Notice

Respected Sir,

All Authorities and Members of the IQAC are hereby informed that the meeting of the IQAC is convened on 21/09/2017 at 11.00 a.m. in the meeting hall of the college for consideration and decision on the following items.

Everyone is requested to attend the meeting.

The Agenda of the meeting is given below:

Item No. 1 : Review of previous meeting minutes

Item No. 2 : Review of E-Summit preparation

Item No. 2 : Discussion on Conducting Community Development Programs

Item No.3 : Offering Foreign Language courses

Item No.4 : Any other items with the permission of the Chair.

Dr A.U.Jawadekar
IQAC Coordinator),

- | | |
|------------------------|-------------------|
| 1. Principal | Dr.S.B.Somani |
| 2. Dean, Academics | Dr.A.U.Jawadekar |
| 3. Dean, Exams | Prof. V.M.Umale |
| 4. HOD, ASH | Dr.N.A.Patil |
| 5. HOD, ELPO | Dr.S.R.Paraskar |
| 6. HOD, MECH | Dr.S.P.Trikal |
| 7. HOD, CSE | Dr.N.M.Kandoi |
| 8. HOD, IT | Dr.S.S.Prabhune |
| 9. HOD, EXTC | Dr.G.S.Gawande |
| 10. Registrar | Prof.A.V.Patil |
| 11. E-Cell Coordinator | Prof. S.D.Jain |
| 12. IQAC Coordinator | Dr. A.U.Jawadekar |





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Minutes of the meeting of IQAC

Date :22/09/2017

As per the meeting notice of the IQAC dated 16-09-2017, the meeting of the IQAC was held on 21/09/2017 at 11.00 a.m. in the meeting hall of the college.

The following Authorities and Members of the IQAC were present for the meeting.

- | | |
|------------------------|------------------|
| 1. Principal | Dr.S.B.Somani |
| 2. Dean, Academics | Dr.A.U.Jawadekar |
| 3. Dean, Exams | Prof. V.M.Umale |
| 4. HOD, ASH | Dr.N.A.Patil |
| 5. HOD, ELPO | Dr.S.R.Paraskar |
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| 10. Registrar | Prof.A.V.Patil |
| 11. E-Cell Coordinator | Prof S.D.Jain |
| 12. IQAC Coordinator | Dr.A.U.Jawadekar |

The meeting was held as per the agenda.

Item No 1 : Review of previous meeting minutes

Resolution No 1: The minutes of the previous meeting held on 20/06/2017 were reviewed and approved by all the members .

Item No. 2 :Review of E-Summit Preparation

Resolution No.2:The IQAC coordinator briefed that the main objectives of the summit are to create a platform to explore innovative ideas, technologies, and business models that can drive economic growth and social development. Also, the summit seeks to inspire and cultivate an entrepreneurial mindset among students, faculty, and participants by showcasing the experiences and success stories of accomplished entrepreneurs.

The Cell Coordinator discussed the key components and activities to be included in the E-Summit, including identifying the target audience as students, faculty, industry professionals, and alumni. Assign roles and responsibilities to IQAC members for effective implementation. The Principal asked the coordinator to create a detailed program schedule for the E-Summit.



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Item No. 3 :Conducting Community Development Programs

Resolution No.3: The IQAC coordinator emphasised the importance of community engagement and the institution's dedication to social responsibility and also reviewed the outcomes and impact of previous community development programs conducted by the institution, reflecting on the lessons learned and areas for improvement. In line with this, the Principal instructed all Heads of Departments to generate ideas and evaluate various initiatives that can effectively address the specific needs and priorities of the community. To ensure a structured approach to implementation, the Principal requested the development of a comprehensive implementation plan for each community development program. Additionally, the Principal assigned the Community Development Program (CDP) Coordinator the responsibility of developing a detailed action plan, which would serve as a roadmap for executing the initiatives effectively and efficiently.


Item No. 4 :Offering Foreign Language courses.

Resolution No.4: The Principal emphasised the significance of offering foreign language education to enhance students' skills and global perspectives. The IQAC coordinator further emphasised the potential benefits, such as improving communication skills, cultural understanding, and employability. Following the discussion, the Head of the ASH department explored different foreign language options that could be offered to students, considering the relevance and popularity of languages. In this regard, some members recommended the inclusion of the German language as a potential option. Acknowledging the recommendations, the Principal assigned the task of organising the foreign language courses to the ASH department.

Item No. 5: Any other items with the permission of the Chair

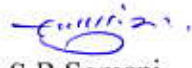
No Item.

The meeting concluded with vote of thanks.


Dr.A.U.Jawadekar

(IQAC Coordinator)




Dr.S.B.Somani

(Principal)
PRINCIPAL
Shri Sant Gajanan Maharaj
College of Engineering, Shegaon.



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Actions taken on the decision taken by the IQAC at its meeting held on September 21, 2017:

| Meeting on | Actionable Points | Action Taken |
|------------|--|---|
| Item No.1 | Confirmation and approval of the minutes from the previous IQAC meeting dated 20/06/2017 | The draft copy of the minutes of the previous meeting was circulated to all IQAC members. |
| Item No.2 | Review of E-Summit Preparation | The E-cell coordinator prepared the detailed schedule of E-Summit programs. The Principal notified faculty and staff regarding their responsibilities for the smooth conduct of the ESummit. Effective channels and strategies were employed to promote the event, enabling it to reach a wider audience. As a result of these efforts, more than 1,000 participants registered for the event.. |
| Item No.3 | Conducting Community Development Programs | Each department identified the objectives, target beneficiaries, and expected outcomes of the selected community development programs. The Community Development Program (CDP) Coordinator, recognising the significance of a well-structured approach, developed a detailed action plan. This plan played a crucial role in ensuring the smooth and effective conduct of the programs. |
| Item No.4 | Organization of Foreign language courses | The Principal appointed a faculty member from the ASH department as the organiser for the foreign language course. The faculty coordinator, identified the specific student groups that would benefit from the foreign language classes and also assessed the availability of qualified instructors to deliver the course. As a result, 45 participants registered for the foreign language course. These participants actively engaged in the classes and successfully completed the course. In recognition of their achievements, they were awarded certificates for their successful completion of the course. |


Dr. A. U. Jawadekar
(IQAC Coordinator)




Dr. S. B. Somani
(Principal)
PRINCIPAL
Shri Sant Gajanan Maharaj
College of Engineering, Shegaon.

Copy forwarded to all HODs/Deans for their immediate implementation, if any