



Shri Gajanan Shikshan Sanstha's  
**SHRI SANT GAJANAN MAHARAJ COLLEGE OF ENGINEERING  
SHEGAON - 444203, DIST. BULDANA (MAHARASHTRA STATE), INDIA**

"Recognized by A.I.C.T.E., New Delhi" Affiliated to Sant Gadge Baba Amravati University, Amravati  
"Approved by the D.T.E., M.S. Mumbai", Institution Accredited by N.A.A.C. (UGC) Bangalore

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Website- www.ssgmce.org

Ref.No.GMCE/IQAC/2016

Date: 17/06/2017

To,  
All Authorities and Members  
IQAC, SSGMCE,  
Shegaon-444203.

**Sub: Meeting Notice**

Respected Sir,

All Authorities and Members of the IQAC are hereby informed that the meeting of the IQAC is convened on 20/06/2017 at 11.00 a.m. in the meeting hall of the college for consideration and decision on the following items.  
Everyone is requested to attend the meeting.

**The Agenda of the meeting is given below:**


**Item No. 1 :**Review of previous meeting minutes

**Item No. 2:** To approve the Academic Calendar and Planner for the academic year  
2017-18

**Item No. 2 :**Discussion on Outcomes of IQAC 2016-17

**Item No.4 :**IQAC Action Plan 2017-18 for the Institute.

**Item No.5 :** Any other items with the permission of the Chair.

  
Dr. A. U. Jawadekar  
(IQAC Coordinator).

- |                      |                  |
|----------------------|------------------|
| 1. Principal         | Dr.S.B.Somani    |
| 2. Dean, Academics   | Dr.A.U.Jawadekar |
| 3. Dean, Exams       | Prof. V.M.Umale  |
| 4. HOD, ASH          | Dr.N.A.Patil     |
| 5. HOD, ELPO         | Dr.S.R.Paraskar  |
| 6. HOD, MECH         | Dr.S.P.Trikal    |
| 7. HOD, CSE          | Dr.N.M.Kandoi    |
| 8. HOD, IT           | Dr.S.S.Prabhune  |
| 9. HOD, EXTC         | Dr.G.S.Gawande   |
| 10. Registrar        | Prof.A.V.Patil   |
| 11. IQAC Coordinator | Dr.A.U.Jawadekar |





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Website- [www.ssgmce.org](http://www.ssgmce.org)

**Minutes of the meeting of IQAC**

Date: 21/06/2017

As per the meeting notice of the IQAC dated 17-06-2017, the meeting of the IQAC was held on 20/06/2017 at 11.00 a.m. in the meeting hall of the college.

The following Authorities and Members of the IQAC were present for the meeting.

- |                      |                  |
|----------------------|------------------|
| 1. Principal         | Dr.S.B.Somani    |
| 2. Dean, Academics   | Dr.A.U.Jawadekar |
| 3. Dean, Exams       | Prof. V.M.Umale  |
| 4. HOD, ASH          | Dr.N.A.Patil     |
| 5. HOD, ELPO         | Dr.S.R.Paraskar  |
| 6. HOD, MECH         | Dr.S.P.Trikal    |
| 7. HOD, CSE          | Dr.N.M.Kandoi    |
| 8. HOD, IT           | Dr.S.S.Prabhune  |
| 9. HOD, EXTC         | Dr.G.S.Gawande   |
| 10. Registrar        | Prof.A.V.Patil   |
| 11. IQAC Coordinator | Dr A.U.Jawadekar |

The meeting was held as per the agenda.

**Item No 1 :** Review of previous meeting minutes

**Resolution No 1:** The minutes of the previous meeting held on 13/03/2017 were reviewed and approved without any modifications.

**Item No. 2 :** To approve the Academic Calendar and Planner for the academic year 2017-18

**Resolution No.2:** The IQAC Coordinator presented copies of the proposed academic calendar and planner for the academic year 2017-18 to the authorities and members for review. A thorough discussion took place regarding the academic calendar. Members expressed their views on the distribution of teaching days and ensuring an adequate number of teaching days per semester. After considering the suggestions and discussing the implications, all members unanimously approved the proposal to



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follow the academic calendar of SantGadge Baba Amravati University, Amravati, for the academic year 2017-18 .

**Item No. 3 :**Discussion on Outcomes of IQAC 2016-17

**Resolution No.3:**The IQAC Coordinator initiated the preparation of a comprehensive report highlighting the outcomes and achievements of IQAC initiatives for the academic year 2016–17. The report covers various quality improvement activities, initiatives, and their impact on the overall academic and administrative processes. The members engaged in a detailed discussion to validate the reported outcomes and achievements, providing additional insights and recommendations. The Principal provided valuable insights and suggestions for further improving the effectiveness of IQAC initiatives.


**Item No. 4 :**Discussion on IQAC Action Plan 2017-18 for the Institute.

**Resolution No.4:**The IQAC Coordinator prepared the IQAC Action Plan for the academic year 2017-18, considering the institution's vision, mission, and quality enhancement goals. The draft of the IQAC Action Plan was shared with IQAC members. The members provided their insights and recommendations. After addressing any concerns and considering the suggestions, the action plan was approved by the Principal and members.

**Item No. 5:**Any other items with the permission of the Chair

No Item.

The meeting concluded with vote of thanks.

  
Prof. A.U. Jawadekar  
(IQAC Coordinator)

  
Dr. S.B. Somani  
(Principal)  
Shri Sant Gajanan Maharaj  
College of Engineering, Shegaon.







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Actions taken on the decision taken by the IQAC at its meeting held on June 20, 2017:

Meeting on	Actionable Points	Action Taken
Item No.1	To confirm the minutes of meeting dated 13/03/2017	The draft copy of the minutes of the previous meeting was circulated to all IQAC members..
Item No.2	To approve the Academic Calendar and Planner for the academic year 2017-18	The IQAC Coordinator documented the approved academic calendar and planner, ensuring it is readily available for reference and dissemination among faculty, staff, and students. It was uploaded to the college's official website and shared via relevant communication channels.
Item No.3	Discussion on Outcomes of IQAC 2016-17	The IQAC Coordinator documented the validated outcomes and achievements of IQAC 2016-17, ensuring they are readily available for future reference and reporting purposes. The report was also shared with IQAC members including faculty and staff, for their review.
Item No.4	Discussion on IQAC Action Plan 2017-18 for the Institute.	The IQAC Coordinator documented the approved IQAC Action Plan, ensuring it is readily available for implementation. The plan, which guides the execution of various quality enhancement initiatives throughout the academic year, was circulated to all faculty and staff.

Prof A.U.Jawadekar  
(IQAC Coordinator)

Dr. S.B.Somani  
(PRINCIPAL)  
Shri Sant Gajanan Maharaj  
College of Engineering, Shegaon.

Copy forwarded to all HODs/Deans for their immediate implementation, if any.

