



SHRI GAJANAN SHIKSHAN SANSTHA'S
SHRI SANT GAJANAN MAHARAJ COLLEGE OF ENGINEERING,
SHEGAON – 444203, DIST. BULDHANA (MAHARASHTRA STATE), INDIA

* Recognized by A.I.C.T.E., New Delhi, * Affiliated to Sant Gadge Baba Amravati University, Amravati &
* Approved by the D.T.E., M.S. Mumbai

Ph.Nos : 8669638081 / 8669638082
Website : www.ssgmce.ac.in

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Ref.No.GMCE/IQAC/2020

Date: 16/07/2020

To,
All Authorities and Members
IQAC, SSGMCE,
Shegaon -444203.

Sub: Meeting Notice.


Respected Sir,

All authorities and members of the IQAC are hereby informed that the IQAC meeting is scheduled for 23/07/2020 at 11:00 a.m. It will be conducted online via Microsoft Teams.

Everyone is requested to attend the meeting.

The Agenda of the meeting is given below:

- Item No. 1: Review of previous meeting minutes
- Item No. 2: To approve the Academic Calendar for the academic year 2020-2021
- Item No. 3: Discussion on Outcomes of IQAC 2019-20
- Item No.4: Action plan for current Academic year.
- Item No.5: Conduction of Online Lectures on Microsoft teams
- Item No.6: Organization of STTPs
- Item No.7: Organization of FDP
- Item No.8: Governance Functionalities
- Item No 9: Any other items with the permission of the Chair.


Dr. A. U. Jawadekar
(IQAC Coordinator),

Dr.S.B.Somani	Principal
Prof D.L.Bhombe	Dean Academics
Prof. V.M.Umale	Dean, Exams
Dr.N.A.Patil	HOD, ASH
Dr.S.R.Paraskar	HOD, ELPO
Dr.S.P.Trikal	HOD, MECH
Dr.S.B.Patil	HOD, CSE
Mr.A.S.Manekar	HOD, IT
Dr.G.S.Gawande	HOD, EXTC
Dr. H.M. Jha	HOD, MBA
Prof.A. V.Patil	Registrar
Dr S.S.Jadhao	ELPO
Dr V.K.Thute	TPO



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

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Minutes of the meeting of IQAC

Date : 24/07/2020

As per the meeting notice of the IQAC dated 16-07-2020, the meeting of the IQAC was held online on 23/07/2020 at 11.00 a.m. via Microsoft teams.

The following Authorities and Members of the IQAC were present for the meeting.

Dr. S.B.Somani	Principal	
Prof. D.L.Bhombe	Dean Academics	
Prof. V.M.Umale	Dean, Exams	
Dr. N.A.Patil	HOD, ASH	
Dr. S.R.Paraskar	HOD, ELPO	
Dr. S.P.Trikal HOD	MECH	
Dr. S.B.Patil, HOD	CSE	
Mr. A.S.Manekar	HOD, IT	
Dr.G.S.Gawande	HOD, EXTC	
Prof. A.V.Patil	Registrar	
Dr. V.K.Thute	TPO	
Dr. A.U.Jawadekar	IQAC Coordinator	
Dr. H.M.JHA		

The meeting was held as per the agenda. :-

Item No 1: Review of previous meeting minutes

Resolution No 1: The minutes of the previous meeting held on 13/12/2019 were reviewed and approved without any modifications.

Item No. 2: To approve the Academic Calendar for the academic year 2020-21

Resolution No.2: Dean Academics presented copies of the proposed academic calendar for the academic year 2020-21 to the authorities and members for their review. It was decided that the activity schedule could be revised as needed in response to the on-going



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Covid-19 pandemic, in alignment with notifications received from Sant Gadge Baba Amravati University.

Item No. 3: Discussion on Outcomes of IQAC 2019-20

Resolution No.3: The IQAC Coordinator initiated the preparation of a comprehensive report, highlighting the outcomes and achievements of IQAC initiatives for the academic year 2019–20. The coordinator provided an overview of the various workshops, skill development programs, and curricular activities conducted to enhance student development. Furthermore, the coordinator congratulated the Head of the Mechanical Department for receiving an AICTE Grant of fourteen lakhs eight nine thousand rupees under the MODROB scheme.

The report also mentioned the successful completion of six months of training for two faculty members, Mr. V.S. Ingole and Mr. N.M. More, at FAB Lab Pabal. Additionally, the IQAC highlighted the successful conduction of an Industry-Institute meet, which provided significant motivation to students. The Principal provided valuable insights and suggestions for further improving the effectiveness of IQAC initiatives.

Item No. 4: Action plan for current Academic year.

Resolution No.4: All the heads of the department presented their action plans for the academic year 2020-2021. Some members expressed the opinion that, considering the ongoing Covid-19 pandemic situation, it would be challenging to achieve the set targets related to student activities. It was decided to encourage the students to register for SWAYAM – NPTEL courses.

Item No. 5 : Review of Online Lectures on Microsoft teams

Resolution No.5: The Dean of Academics presented a comprehensive review of the online lectures conducted via Microsoft Teams. He highlighted that the majority of students actively participate in these online learning sessions. However, it was acknowledged that certain students, particularly those residing in rural areas, occasionally



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face technical challenges that impact their learning experience. These challenges encompass issues related to connectivity, platform usability, and accessibility.

The Heads of Departments further emphasized that faculty members are taking proactive steps to engage with these students. They are sharing recorded lectures and providing comprehensive lecture notes, ensuring that all students have equitable access to the educational resources necessary for their academic success. The Principal commended the faculty for their consistent delivery of high-quality content. This includes the integration of multimedia and effective presentation techniques, which have contributed to enhancing the overall learning experience

Item No. 6: Organization of STTPs

Resolution No.6: The Head of the Electrical Engineering department shared the plan for an AICTE-sponsored STTP on "Software Utility for Teaching and Research in Electrical Engineering," which is to be organized by the Electrical Department. The STTP is scheduled in three phases in accordance with AICTE's directives. Dr. S.S. Jadhao, the coordinator of the STTP, stated that its purpose is to enhance the teaching, computing, and analytical skills of the faculties and research scholars. He also mentioned that the expected number of participants for this STTP is 80 and provided a brief overview of the planning for this event. The Head of the Computer Science and Engineering (CSE) department also briefed us about the planning of the upcoming STTP organized by the CSE department, focusing on "Machine Learning and its Applications in Data Analytics." The Principal instructed that official announcements be made for both of these STTPs.

Item No. 7: Organization of FDP

Resolution No.7: The IQAC Coordinator shared important details about the upcoming Faculty Development Program (FDP) titled 'Scholar Leader Program.' The FDP will feature Retired Major General Neeraj Bali, CEO of Landscape Advisors, as the resource person. This FDP is designed to focus on practical leadership issues and personal growth, with the aim of helping faculty members enhance their skills and professional



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development. The Principal instructed the IQAC Coordinator to prepare the FDP schedule and circulate it to all departments, ensuring that everyone is well-informed and prepared for this valuable learning opportunity..

Item No. 8: E Governance Functionalities.


Resolution No.8 The IQAC Coordinator presented the new functionalities of e-governance introduced in this session. These include online lectures conducted on Microsoft Teams, with some faculty members using Google Meet for meetings with students. The Electrical department has purchased a license for Zoom software to facilitate the conduction of STTPs. Additionally, OBS Recorder is utilized by a few faculty members for recording their lectures. Webinars are being arranged on the Webex platform, and online exams are conducted on the Microsoft Teams platform. Projects and seminars are also conducted on the Teams platform.

The Principal expressed appreciation for the efforts taken by all departments in implementing e-governance and suggested encouraging students to utilize digital resources such as e-books, online journals, and research databases to support teaching and research activities


Item No. 9: Any other items with the permission of the Chair

No Item

.The meeting concluded with vote of thanks.


Dr.A.U.Jawadekar
(IQAC Coordinator)




Dr. S.B.Somani
(Principal)
PRINCIPAL
Shri Sant Gajanan Maharaj
College of Engineering, Shegaon.



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Actions taken on the decision taken by the IQAC at its meeting held on July 23, 2020

Meeting on	Actionable Points	Action Taken
Item No.1	To confirm the minutes of meeting dated 13/12/2019	The draft copy of the minutes of the previous meeting was circulated to all IQAC members.
Item No.2	To approve the Academic Calendar and Planner for the academic year 2020-21	The IQAC Coordinator documented the approved academic calendar ensuring it is readily available for reference and dissemination among faculty, staff, and students. It was uploaded to the college's official website and shared via relevant communication channels.
Item No.3	Outcomes of IQAC 2019-20	The IQAC Coordinator has meticulously documented the verified outcomes and accomplishments of the IQAC for the academic year 2019-20, ensuring their accessibility for future reference and reporting needs. Additionally, the report has been disseminated to IQAC members, comprising both faculty and staff, for their thorough review.
Item No.4	Action plan for current Academic year.	Action Plan, approved by IQAC
Item No.5	Review of Online Lectures on Microsoft teams	Efforts appreciated by IQAC, and e resources shared with students
Item No.6	Organization of STTPs	Information regarding the organization of the STTP circulated to all departments for their reference.
Item No.7	Organization of FDP	Schedule and details of the program circulated to participants
Item No.8	E Governance Functionalities	IQAC noted the suggestion given by Principal and acted accordingly


Dr. A.U. Jawadekar
(IQAC Coordinator)


Dr. S.B. Somani
(Principal)

PRINCIPAL

Copy forwarded to all HODs/Deans for their immediate implementation, if any

Shri Sant Gajanan Maharaj
College of Engineering, Shegaon.

